

**To change your HSA contribution, please follow these instructions:**

1. Go to [www.employeenavigator.com](http://www.employeenavigator.com) and login with your username and password.
2. Once you are in the system, click the shortcut for 'Life Events', scroll down and under Add/Adjust Coverage you'll see the option that says HSA, click there and elect your weekly contribution.

**Please note that HSA adjustments take effect on the first of the month.**