

# Enroll in Benefits

Go to [www.employeenavigator.com](http://www.employeenavigator.com) and click on Login on the right side  
Then click on Register as a new user (you will see the option on the bottom)  
OR

Click on the link in the email sent from Employee Navigator

## Verify Your Account

First, let's find your company record

First Name

Last Name

Company Identifier  
(provided by HR)

PIN  
(Last 4 Digits of SSN / ID)

Birth Date  
(mm/dd/yyyy)

If you go to the enrollment system and register as a new user, you will need to find your company record to create an account

Fill in "clyde" as company identifier

Fill in your personal information and click 'Next'

Create a Username and Password and click 'Next'

## Complete Account Registration

Welcome

Enter your desired username and password.

Username

Password

Confirm Password

Email Address

By clicking on the link in the welcome email, you will be directed to create your username and password

## Complete Account Registration

Welcome

Enter your desired username and password.

To protect your account, enter the requested personal information to verify your identity.

Username

Password

Confirm Password

Email Address

Last 4 Digits of SSN

Contact HR Clyde Companies

Home Profile Benefits Rec

- Home
- Change Password
- Change Username
- English
- Español
- Logout

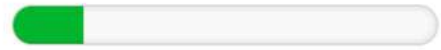
In the upper right-hand corner, click on your name to change the system to Spanish or back to English



You have 1 item to complete.

- 1 Enroll in your benefits

Progress: 4 of 24



[View steps >](#)

Good Morning, Clyde Companies!  
You have 20 days left to complete your benefit enrollment.

Start Enrollment



Click the 'Start Enrollment' button to begin the enrollment process

During the enrollment process, hover your mouse over these icons if you are using a computer or click on them if you are using a cellphone

## Enrollment Summary



Below is a summary of your elections and cost for the upcoming plan year. If you have any questions about your enrollment or would like to make changes, please contact HR.



### Signature required

You've elected all your benefits but we still require a signature before advancing to the next thing.

### Please review the acknowledgment below

As an eligible employee, I acknowledge that I understand the benefits, rights, and obligations available to me under the plan. I certify the facts contained in this summary are true and complete to the best of my knowledge. I understand that deductions can be made on a pre-tax or post-tax basis. Furthermore, I understand that elections for plans that are deducted on a pre-tax basis cannot be changed during the plan year unless I experience a Qualified Life Event.



Sign to complete enrollment

Click to Sign

Your enrollment is **not complete** until you click this button on the summary page.